



Beaver County Conservation District

156 Cowpath Road, Aliquippa, PA 15001

Phone: (724)-378-1701 Fax: (724)-857-1044

beavercountyconservationdistrict.org

AGENDA

REGULAR MEETING OF THE BEAVER COUNTY CONSERVATION DISTRICT'S BOARD OF DIRECTORS

Friday May 12th, 2023 at 10:00AM via Zoom Meeting and in person

(Items in Bold text require Board Action)

1. Call to Order
2. Verification of Meeting Attendees – Jeff Pflug
3. **Approval of the April 2023 Board Meeting Minutes (Exhibit 2)**
4. **Treasurer's reports (Exhibit 3)**
5. **Quarterly Profit & Loss Statement (Exhibit 4)** (tabled from last month)
6. **Payment of Bills**
 - a. Bills Paid (Exhibit 5)
7. Visitors/General comments
8. **Consent of Staff Reports: (Exhibit 6)**
 - Resource Conservationist report (Jen Linebaugh)
 - Watershed Specialist report (Hannah Ward)
 - District Manager report (Jeff Pflug)
 - Environmental Educator report (Heather Humbert)
 - Agricultural Conservationist report (Richard Voytko)
 - West Nile Virus Field Tech (Phoebe Prince)
 - Resource Conservationist Trainer (Melinda Muehlbronner)
 - Resource Conservationist report (Rachel Galloway)
 - BCALPB Admin/Resource Conservationist report (Sarah Barnett)
9. Cooperating agencies reports (Exhibit 7)
 - a. NRCS/BCCD discussion as needed
10. DEP Commission report (Exhibit 8a and b)
11. Committee reports
 - a. Personnel – Jeff Pflug
 - a. Hiring of Intern update
 - b. Finance – Hannah Ward
 - a. Revised 2023 budget for review (Exhibit 9)
 - b. Reminder to complete Statement of Financial Interest Forms PAST DUE!
 - c. Delegated Programs (102, 105, Dirt & Gravel Road) - Jeff Pflug
 - a. 102/105 Update – Jen Linebaugh/Rachel Galloway
 - a. One enforcement action served “Petition to Enforce”
 - b. Recovery costs for Deerfield Preserve provided to DEP
 - b. DGLVR – Hannah Ward
 - a. **Discussion and possible Motion to approve final Gravel Road payment to Hanover not to exceed \$55,662(contract amount)**
 - b. Glasgow DSA material being tested, construction has started

- c. **Discussion and possible Motion to sign new delegation for both Gravel and Low Volume (Exhibit 10 a and b)**
 - c. WNV Program – Phoebe Prince
 - a. Update
 - b. Tire collection 1400+ tires
 - d. Agricultural, NM and ACT – Richard Voytko
 - a. ACAP restricted account setup and complete at Wesbanco, interest 3%
 - b. **Review and Possible Motion to approve ACAP policies(includes ranking) (Exhibits 11 a and b)**
 - c. REAP outreach and education event May 30th 7:00 PM (Exhibit 12)
 - d. Education – Heather Humbert
 - a. Update on PA Master Naturalist Program
 - b. Summary of educational events
 - c. **Confirm Motion to provide \$1000 to cover expenses to state Envirothon**
 - e. Watershed – Hannah Ward
 - a. Update on GG Project
 - b. October Watershed Meeting in person
 - f. Bldg. & Grounds (Wetlands & Env. Ctr.) – Jeff Pflug
 - a. Update
 - a. Five trees donated and planted by Girl Scout’s Family
 - b. Another Girl Scout looking to install Purple Martin House and Garden
 - b. Property possible for donation to the District. Parcel 571420142000
 - c. **Discussion and possible motion to replace tires on 2018 Escape if needed for state inspection. If not for inspection, in fall of 2023.**
 - g. Events- Jeff Pflug
 - a. Adopt-a-Highway - Approximately 300 pounds of trash collected.
 - h. BC Ag-land Preservation – Jeff Pflug
 - a. Update
 - a. Next Farm should be on agenda for June State Board Meeting (Steffler Farm)
 - b. Ranking completed and approved
 - c. Next farm to start preservation process approved to proceed (Bonzo Farm)

12. Report from Associate Directors

13. Correspondence

14. Other Business --- Penn’s Corner Discussion

15. Visitors/General comments

16. Next Meeting: June 9th, 2023 at 10:00 AM

17. Executive Session for personnel matters. No reason to reconvene.

18. Adjournment