



Beaver County Conservation District

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beavercountyconservationdistrict.org

AGENDA

REGULAR MEETING OF THE BEAVER COUNTY CONSERVATION DISTRICT'S BOARD OF DIRECTORS

Friday April 11th, 2025 at 10:00AM via Zoom Meeting and in person

(Items in Bold text require Board Action)

1. Call to Order
2. Verification of Meeting Attendees – Jeff Pflug
3. Pledge of Allegiance
4. **Approval of the March 2025 Board Meeting Minutes (Exhibit 2)**
5. **Treasurer's reports (Exhibit 3)**
6. **Quarterly Profit & Loss Statement (Exhibit 4)**
7. **Balance Sheet (Exhibit 5)**
8. **Payment of Bills**
 - a. Bills Paid (Exhibit 6)
9. Visitors/General comments:
10. **Consent of Staff Reports: (Exhibit 7)**
 - District Manager report (Jeff Pflug)
 - Assistant Manager (Hannah Ward)
 - Resource Conservationist report (Rachel Galloway)
 - Resource Conservationist report (Morgan Lee)
 - BCALPB Admin/Resource Conservationist report (Sarah Barnett)
 - West Nile Virus Field Tech (Phoebe Prince)
 - Environmental Educator/Watershed Specialist report (Lindsey Shepler)
 - Agricultural Resource Conservationist report (Sara Benzio)
 - Agricultural Resource Conservationist Report (Kendra Schreck)
 - Resource Conservationist Trainer (Melinda Muehlbronner)
 - Resource Conservationist report (Shannon Ritmiller)
 - Resource Conservationist report (Jen Linebaugh)
11. Committee reports
 - a. Personnel – Jeff Pflug
 - b. Finance – Hannah Ward
 - a. Septic Pumping 10% cost increase. Quoting in process
 - c. Delegated Programs (102, 105, Dirt & Gravel Road)
 - a. 102/105 Update – Jeff Pflug
 - a. Permitting on going
 - b. Defined inspection schedule for 2025 being developed
 - c. Municipal outreach being investigated for implementation in Fall 2025
 - d. **Discussion and Possible Motion to update Fee Schedule to include the word “maintenance” or “inspection” as part of the BCCD E&S review fee. (Exhibit 8)**
- b. DGLVR – Hannah Ward
 - a. Contracts and initial payments made

- c. WNV Program – Phoebe Prince
 - a. Product ordered and program implementation started
 - b. \$1300 repairs to F150
 - d. Agricultural, NM, ACAP and ACT – Jeff Pflug
 - a. Update ACAP- Jeff Pflug
 - a. HRG Update (**Exhibit 9**)
 - b. Summary of ACAP conference and HRG/BCCD meeting planned
 - c. **Discussion and Possible Motion to make second payment on ACAP contract for Lewis (**Exhibit 10**)**
 - b. Update on Pennvest
 - c. Update on NMP
 - a. Sara and Kendra
 - e. Education – Lindsey Shepler
 - a. Envirothon
 - b. Maple Syrup Festival
 - c. PA Master Naturalist
 - f. Watershed – Lindsey Shepler
 - a. GG for Kraus and Raccoon Creek
 - g. Bldg. & Grounds – Jeff Pflug
 - h. Events- Jeff Pflug
 - a. Maple Syrup Festival April 12 and 13
 - b. Tree Sale April 26 **Need one or two volunteers**
 - c. Tire collection May 3rd **Need volunteers**
 - d. Adopt a highway TBD
 - i. BC Ag-land Preservation – Sarah Barnett
 - a. Steffler Farm – State Board
 - b. Durr farm - Moving to state board
 - c. Ready to start Sockaci Farm
12. Cooperating agencies reports
13. DEP Commission report (**Exhibit 11**)
14. Report from Associate Directors
15. Other Business
- a. **Discussion and possible motion to allow Jeff Pflug to be on PACD team with Executive Board to develop new PACD strategic plan. (few trips to Harrisburg and attendance at Joint Annual Conference)**
 - b. **Discussion and Possible motion to clarify the Associate Director in-person versus remote attendance for the first three meetings:**
 - i. **To become an Associate Director the applicant must fill out an application, and attend 3 consecutive monthly board meetings.**
16. Visitors/General comments
17. Next Meeting: May 9th, 2025 at 10:00 AM
18. **Adjournment**