



Beaver County Conservation District

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beavercountyconservationdistrict.org

AGENDA

REGULAR MEETING OF THE BEAVER COUNTY CONSERVATION DISTRICT'S BOARD OF DIRECTORS

Friday May 13th, 2022 at 10:00AM via Zoom Meeting and in person

(Items in Bold text require Board Action)

1. Call to Order
2. Verification of Meeting Attendees – Jeff Pflug
3. **Approval of the April 2022 Board Meeting Minutes (Exhibit 2)**
4. **Treasurer's reports (Exhibit 3)**
5. **Payment of Bills**
 - A) Bills Paid (Exhibit 4)
6. Visitors/General comments
7. **Consent of Staff Reports: (Exhibit 5)**
 - Resource Conservationist report (Jen Linebaugh)
 - Watershed Specialist report (Hannah Ward)
 - District Manager report (Jeff Pflug)
 - Environmental Educator report (Heather Humbert)
 - Nutrient Management Specialist report (Richard Voytko)
 - West Nile Virus Field Tech (Phoebe Prince)
 - Resource Conservationist Trainer (Melinda Muehlbronner)
 - Resource Conservationist report (Rachel Galloway)
8. Cooperating agencies reports (Exhibit 6)
9. Cooperator's agreements
10. DEP Commission report (Exhibit 7)
11. Committee reports
 - a. Personnel – Jeff Pflug
 - a. Introduction of Gary Butler
 - b. Finance – Hannah Ward
 - a. Business CDs still being evaluated
 - b. Preparing documents for Audit
 - c. **Request Motion to purchase Annual Amazon Prime membership for \$179. This will be a cost savings compared to last years shipping of \$193 and the membership will come with three seats/users.**
 - c. Delegated Programs (102, 105, Dirt & Gravel Road) - Jeff Pflug
 - a. 102/105 Update
 - i. In person training (Jen and Rachel)
 - b. DGLVR
 - i. Field visits and pre-construction meetings underway
 - c. WNV Program – Phoebe Prince
 - i. Review of kick off meeting

- d. Agricultural, NM and ACT – Richard Voytko
 - i. NM Audit Update
 - ii. Cover Crop Day Update
 - iii. Request motion to restock soil kits provided to landowners \$450**
 - iv. Discussion of possible new NM delegation. In SCC Meeting agenda for 5.10.22. (Exhibit 8)**
- d. Education – Heather Humbert
 - a. Envirothon April 13th Update
 - b. MEC/Classes at BCCD Update
 - c. Motion to approve BCCD purchasing food for Conservation Camp approx \$300**
 - d. Motion to approve BCCD hosting a Herpetology Program - \$300 for the speaker with live reptiles and amphibians**
- e. Watershed – Hannah Ward
 - a. Tree Sale April 30th Update
- f. Bldg. & Grounds (Wetlands & Env. Ctr.) – Jeff Pflug
 - a. OneDrive Training complete. Project underway to move documents to archives or OneDrive
 - b. No bids have been received within the approved range for trailer or the drill
- g. Events-
 - a. Adopt a Highway April 20th Update
 - b. Events Committee to meet June/July to explore hosting a Legislature’s event in October

12. Report from Associate Directors

13. Correspondence

14. Other Business

15. Visitors/General comments

16. Executive Session to discuss Salaries for fiscal year 2021/2022 (no motion will be made so no need to reconvene) **Exhibit 9** (only for Directors)

17. Next Meeting: June 10th, 2022 at 10:00 AM

18. Adjournment