



Beaver County Conservation District

156 Cowpath Road, Aliquippa, PA 15001

Phone: (724)-378-1701 Fax: (724)-857-1044

beavercountyconservationdistrict.org

AGENDA

REGULAR MEETING OF THE BEAVER COUNTY CONSERVATION DISTRICT'S BOARD OF DIRECTORS

Friday June 13th, 2025 at 10:00AM via Zoom Meeting and in person

(Items in Bold text require Board Action)

1. Call to Order
2. Verification of Meeting Attendees – Jeff Pflug
3. Pledge of Allegiance
4. **Approval of the May 2025 Board Meeting Minutes (Exhibit 2)**
5. **Treasurer's reports (Exhibit 3)**
6. **Payment of Bills**
 - a. Bills Paid (Exhibit 4)
7. Visitors/General comments:
8. **Consent of Staff Reports: (Exhibit 5)**
 - District Manager report (Jeff Pflug)
 - Assistant Manager (Hannah Ward)
 - Resource Conservationist report (Rachel Galloway)
 - Resource Conservationist report (Morgan Lee)
 - BCALPB Admin/Resource Conservationist report (Sarah Barnett)
 - West Nile Virus Field Tech (Phoebe Prince)
 - Environmental Educator/Watershed Specialist report (Lindsey Shepler)
 - Agricultural Resource Conservationist report (Sara Benzio)
 - Agricultural Resource Conservationist Report (Kendra Schreck)
 - Resource Conservationist Trainer (Melinda Muehlbronner)
 - Resource Conservationist report (Shannon Ritmiller)
 - Resource Conservationist report (Jen Linebaugh)
9. Committee reports
 - a. Personnel – Jeff Pflug
 - a. **Discussion and possible motion to approve Jeff P to attend Joint Annual Conference(JAC). Cost estimated to be \$750 plus mileage. JP and HW as discussed and based on cost and agenda provided feel one staff member is adequate. (Exhibit 6)**
 - b. **Discussion and possible motion to approve if Board members should attend JAC. Cost \$750 for registration and hotel**
 - c. **Confirm Motion to change JP title to Executive Director**
 - d. **Discussion and possible motion to allow JP to reduce previously approved raises by 50% to staff if performance concerns exist. Balance of salary increase to be reviewed end of 2025.**
 - b. Finance – Jeff Pflug
 - a. Review of email from BCCD Treasurer/Secretary about Turnley (Exhibit 7)

- c. Delegated Programs (102, 105, Dirt & Gravel Road)
 - a. 102/105 Update – Jeff Pflug
 - a. **Discussion and Possible Motion to approve fee schedule with expedite review process. (Exhibit 8)**
 - b. Pulaski/New Brighton Landslide settlement meeting June 16th
 - c. Lakeside Inspection complete with DEP, civil penalties will be requested.
 - d. Antler Ridge, request for administrative discretion
 - e. Lisbon Road enforcement reopened after new complaint
 - f. McClain Rd complaint under timeline of June 13th with proposed corrective action and timeline to DEP
 - g. Municipal outreach being investigated for implementation in Fall 2025
 - b. DGLVR – Jeff Pflug
 - a. Update
 - c. WNV Program – Phoebe Prince
 - a. Update
- d. Agricultural, NM, ACAP and ACT – Jeff Pflug
 - a. Update ACAP- Jeff Pflug
 - a. **Discussion and Possible Motion to approve amended HRG contract (Exhibit 9)**
 - b. Ag Committee meeting after board meeting to review ACAP policies
 - c. **Discussion and possible motion to schedule special board meeting for June 20th 2025 at 10:00AM via Zoom.**
 - d. **Discussion and Possible motion to have a Project Completion Open House at Wright’s Farm around August 13th. Estimated cost \$7500, approved by SCC to use ACAP funds, but BCCD will be seeking sponsorships.**
 - b. Update on Pennvest- Jeff Pflug
 - a. **Discussion and Possible Motion to proceed with the fifth Project payment for Wright’s project (Exhibit 10)**
 - b. **Discussion and Possible Motion to proceed with the fifth Pennvest reimbursement request (Exhibit 11)**
 - c. Update on NMP/ACT-Kendra/ Sara
 - a. NM funding update- \$20,000 to \$40,000
 - 1. **Discussion and possible motion to proceed with NM program funding in 25/26 (Exhibit 12 Directors only)**
- e. Education – Lindsey Shepler
 - a. PA Master Naturalist
 - b. **Discussion and possible motion to reimburse State Envirothon costs of \$1248.66. (this is in the budget)**
 - c. **Discussion and possible motion to sponsor Hookstown and Big Knob Fair. \$100? \$500?**
- f. Watershed – Lindsey Shepler
 - a. GG for Kraus and Raccoon Creek
 - b. **Discussion and Possible Motion to apply for 2026 GG Grants as directed by DEP (Exhibit 13)**
- g. Bldg. & Grounds – Jeff Pflug
 - a. **Confirm motion to sign Gas Lease. SCC has provided written acceptance for the BCCD to accept the lease**

- h. Events- Jeff Pflug
 - a. Adopt a highway TBD
- i. BC Ag-land Preservation – Sarah Barnett
 - a. Steffler Farm – Approved
 - b. Durr farm - Moving to state board
 - c. Socacki Farm- survey and appraisal started
 - d. McNary Farm – appraisal started, survey scheduled for July
 - e. Kreshmann title question. Going in front of Ag Land board in July.
- 10. Cooperating agencies reports (Exhibit 14)
- 11. DEP Commission report (Exhibit 15)
- 12. Report from Associate Directors
- 13. Other Business – **Discussion and possible Motion to approve PACD Dues increase (Exhibit 16)**
- 14. Visitors/General comments
- 15. Next Meeting: July 11th, 2025 at 10:00 AM
- 16. **Adjournment**